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## Seattle Woodturners | Board Meeting Minutes

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**Tuesday, March 2, 2021**

Zoom Session

6-8 pm

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**Present:** Russ Prior, Jim Hogg, Robin Brown, Randi Aiken, Tim Tibbetts, Jim Steck, Elizabeth Weber, Barry Roitblat, Sylvia Wayne, Steve Geho, Earl Bartell

**Absent:**

**Others:** Jack Wayne

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### Key

Actions

Completed Actions [removed from subsequent Minutes]

### Document Archive

Documents presented or discussed during meetings are uploaded to Google Drive:

[Seattle Woodturners' Documents](#)

### Agenda

1. President calls meeting to order
  2. Secretary calls attendance; confirms quorum
  3. Minutes from February 2, 2021 – Review and Approve
  4. Minutes – Actions Arising
  5. Finance Committee – Monthly Report (*Robin Brown, Steve Geho, Brian Flippin*)
    - i. Recommendation: Membership dues deadline
    - ii. Recommendation: Fund options for donors
  6. Auction Committee – Updates (*Steve Geho, Elizabeth Weber, Jim Kief*)
    - i. Finalize auction items
    - ii. Set bid minimums and buy-now prices
  7. Programs – Updates (*Tim Tibbetts*)
  8. Loaning club lathes (*Tim Tibbetts*)
  9. Strategy Committee – Clarify outcome(s) (*Steve Geho, Elizabeth Weber, Barry Roitblat*)
  10. Club branding redesign proposals (*Jim Steck*)
  11. Board Review: YouTube channel/Members-only content page (*Jim Steck*)
  12. Optimizing club account usage and security – Updates (*Jim Steck*)
  13. Workshop teardown service (*Russ Prior*)
  14. Around the room
    - i. Newsletter Editor access to membership list
    - ii. Advertising South Puget Sound Woodturners Wood Rat events
    - iii. North Seattle wood donations volunteer
- 3. Minutes from February 2, 2021**  
Approved, as read.

#### 4. Minutes: Actions Arising

##### Active:

- Robin Brown to move income (\$500) to Capital Account once opened [planned for 02/03/2021] – income will realize at end of fiscal year [move to pending]
- Steve Geho and Jim Steck to make recommendation regarding management and maintenance of relevant club documents, images and video files and to consult with Barry Roitblat and Eileen Collins – in process
- Russ Prior, Jim Hogg to process Dunn Gardens sugar maple by end of February/early March – in process; Russ has been in communication with Mark; Russ Prior to set up date for processing within the next couple of weeks
- Auction committee to advertise auction in the March newsletter and invite regional turning clubs – Elizabeth Weber to draft auction message for newsletter and forward to Eileen Collins within the next day or so; Steve Geho to approve message
- Tim Tibbetts to arrange Zoom meeting host for March Sawdust Session and Janine Wang demo (April) – David Vaughn to host in March for Virtual Sawdust Session and Dan Robbins to host April's demo; Earl Bartell in place as backup
- Tim Tibbetts to digitize VHS resources for club library – Tim Tibbetts to reach out to Robin Brown for VHS player in the next few months
- Tim Tibbetts to create online events spreadsheet – in process
- Brian Flippin to set up meeting with Russ Prior and Tim Tibbetts to discuss attendance policy given venue occupancy restrictions – [email] in-person general meetings tentatively scheduled to begin January 2022; tentative in-person workshops (July: Seri Robinson; Oct: Eric Lofstrom x2) limited to ~30 participants and adherence to state mask and social distancing guidelines
- Barry Roitblat, Jim Kief to reach out to most promising club meeting venue leads – no responses yet. Russ is the contact for East Shore Unitarian Church and will be reaching out this month [see item 7].

##### Pending/Upcoming:

- Jim Steck to work with Tim Tibbetts on preparing new club brochures - [awaiting branding redesign and Board approval – see item 10]; Jim Steck to notify membership of rebranding in subsequent newsletter

#### 5. Finance Committee – Monthly Report (*Robin Brown, Steve Geho, Brian Flippin*)

Finance Committee meeting rescheduled for next month. (Robin Brown unavailable this month.) Monthly P/L Report was presented: \$125 in donations and a payment for Kai Muenzer reflected. Benevity donations to be reflected in next month's P/L Report. Motion was passed to move Benevity donations (\$1,315 total; see uploaded spreadsheet) from operating account to Capital/savings account for earmarking and to avoid overinflating operations account. Donation receipt process was discussed. Russ Prior will provide donation receipt letters for Wood Rats and Robin Brown will provide letters for all cash donations, regardless of donation amount, as required. **Randi Aiken to share automated donation receipt process with Russ Prior and Robin Brown.** Membership and

Wood Rats lists updated to reflect paid membership as of Feb 28, 2021. **Robin Brown to email membership dues reminder to lapsed members. Robin Brown to maintain additional compassionate membership list during pandemic (including unpaid members from 2020).**

**i. Recommendation: Membership dues deadline**

Postponed until next month.

**ii. Recommendation: Fund options for donors**

Postponed until next month.

**6. Auction Committee – Updates (*Steve Geho, Elizabeth Weber, Jim Kief*)**

**i. Finalize auction items**

**Elizabeth Weber to collect all auction items (five donated demonstrator items, one lamp, and some carved spoons) for photographing. Auction committee to catalogue and upload items for auction website; auction committee to secure two to three “play date” candidates for one-on-one coaching experience. Barry Roitblat offered custom signage service for auction. Barry Roitblat to create sign samples and/or determine sign parameters as well as minimum bid price.**

**ii. Set bid minimums and buy-now prices**

Items to start at no less than \$50 minimum. Buy-now prices not yet defined.

**7. Programs – Updates (*Tim Tibbetts*)**

March 11: Kai Meunzer Demo – Woodturning as Art, focused around a turned drawer cabinet project; Will be welcoming the Woodturners of Olympia and sharing costs;

March 27: Virtual Sawdust Sessions, Eileen Collins – Dyeing wood; David Vaughn to host Zoom meeting (Earl Bartell available as backup);

April 8: Janine Wang Demo – Weaving and Woodturning; Elizabeth Weber to coordinate with Janine; Dan Robbins to host Zoom meeting (Earl Bartell available as backup);

April 24: Virtual Sawdust Sessions: Joe Cornell – Piercing and carving;

May 13: John Jordan;

May 29: Sawdust Session TBD;

July 10: Seri Robinson (full day workshop, 9am-5pm, Wood Tech Center);

July 24: Tool swap and wood sale

**Russ Prior to reach out to East Shore Unitarian Church regarding hosting this year’s tool swap. Robin Brown noted potential fundraising opportunity during tool swap (i.e. wood raffle, auction table, etc.) Tool swap date was discussed and will remain as currently noted in club calendar (Saturday, July 24).**

**8.     **Loaning club lathes** (*Tim Tibbetts*)**

Proposal to create lathe loaning program during pandemic period struck down. Despite upholding club's educational and community outreach goals, the Board feels it is not capable of taking this on due to insurance complexities and significance of overhead (transportation, documentation, equipment maintenance, policing, etc.). Post-pandemic, lathes will be made available again for member use during Sawdust Sessions. Mentoring and other member-to-member interaction remains possible under certain conditions, per state's pandemic guidelines. **Agenda item: Board to develop and communicate options for new turners within the club regarding getting equipped and started. Tim Tibbetts to inform Bonnie Klein of Board's decision regarding loaning club lathes.**

**9.     **Strategy Committee – Clarify outcome(s)** (*Steve Geho, Elizabeth Weber, Barry Roitblat*)**

Indefinitely postponed per ExecBoard email.

**10.    **Club branding redesign proposals** (*Jim Steck*)**

In process. Revisit redesign proposals at next month's meeting.

**11.    **Board Review: YouTube channel/Members-only content page** (*Jim Steck*)**

The Board discussed adding a club YouTube channel as a means of public outreach as well as an additional membership benefit. Policy for adding content to the channel was discussed. The Board will ask demonstrators (i.e. club-sponsored demonstrators or Sawdust Sessions hosts) for permission to record content prior to demonstration. Content will be designated: 1) not to be recorded; or 2) for physical club library in DVD format only; or 3) for password-protected members-only webpage (i.e. unlisted YouTube channel content). This policy will be revisited if content is not forthcoming. Demonstrator-permitted recordings will be subject to editing by club volunteers (Randi Aiken and Elizabeth Weber) as necessary. **Randi Aiken to edit Russ Prior's sharpening demo. Jim Steck to upload sharpening demo to members-only channel for Board approval.** Public-facing YouTube channel to host member-produced content as permitted but without additional editing by club volunteers. Potential noted for curating resources from publicly-available YouTube content. **Jim Steck to upload Burt Hovander's video content to public-facing channel for Board approval. Jim Steck to announce member-only content page to membership and add notice to public-facing page pending Board approval.**

**12.    **Optimizing club account usage and security – Updates** (*Jim Steck*)**

In process.

**13. Workshop teardown service (*Russ Prior*)**

While a good idea, the Board feels a workshop teardown service is not a club responsibility nor is the Board capable of taking this on due to significance of overhead (photographing, pricing and listing items on website, etc.), the limited benefit to the club membership, and the lack of a strong lead volunteer. In the past and at present, individual club members have worked alongside the families of late members. Mike Hughes will keep Board informed regarding late Don McNutt's estate (no updates). **Russ Prior to communicate with Eileen Collins regarding an obituary for Don McNutt for newsletter as well as a general call for volunteers interested in providing a teardown service for the families of late club members.**

**14. Around the room**

**i. Newsletter Editor access to membership list**

A motion was passed by the Board to grant the current newsletter editor access to the full membership list spreadsheet, subject to review with changes to this position.

**ii. Advertising South Puget Sound Woodturners Wood Rat events**

South Puget Sound Woodturners reached out to the club regarding advertising their Wood Rat events to our membership to help minimize wood leftovers at their events. The Board is open to this if the SPSW is aware of our inability to reciprocate but hesitant to infringe on other clubs' territory. **Russ Prior to contact SPSW's head Wood Rat regarding advertising their Wood Rat events.**

**iii. North Seattle wood donations volunteer**

**Russ Prior and Jim Hogg to consider Norm Vigus's offer to represent club as wood donation liaison for North Seattle.**